

**MAHASKA COUNTY CONSERVATION BOARD**

2342 – Hwy 92

Oskaloosa, IA 52577

(641)673-9327

[www.mahaskaconservation.com](http://www.mahaskaconservation.com)

*Notice\*\*\*Notice\*\*\*Notice\*\*\*Notice\*\*\*Notice\*\*\*Notice\*\*\*Notice\*\*\*Notice*

*The Mahaska County Conservation Board will be having a board meeting, Monday,*

*April 20th, 2026, at 6:00 p.m. at Caldwell Park Environmental Learning Center.*

**April 20th, 2026 Agenda**

- I. Chairman Call Meeting to Order
- II. Approve Agenda
- III. Approve Minutes
  - a. Regular Monthly Meeting March 16th , 2026
- IV. Expenditures
- V. Fish Habitat grant and Wildlife habitat stamp agreement approval
- VI. Scanlon Bait and Tackle Request
- VII. Cabin Donation Request
- VIII. Bond Payment
- IX. Stem Externship
- X. Kiosk Purchase for Russell from Memorial Funds
- XI. Set the next meeting date for May 18th 2026
- XII. Public Comments
- XIII. Adjourn

The Mahaska County Conservation Board (MCCB) held its regular monthly meeting on Monday, March 16, 2026, at the Environmental Learning Center (ELC) in Caldwell Park. Board Chair Linda Fox called the meeting to order at 6:00 p.m. Other members of the Board present at the meeting were Steve Dixon and Chuck Webb. The members of staff present were Director Chris Clingan and Admin Assistant Molly Hicks. Also present was Mark Sullivan, Friends Board Chair and Steve Fox.

Board Chair Fox asked for a motion to approve the agenda. Motion by Webb. Seconded by Dixon. The motion passed unanimously.

The Minutes were discussed.

- I. Dixon made a motion to approve the minutes of the January 19, 2026 board meeting. Webb seconded the motion. The motion passed unanimously.

The Expenditures were reviewed.

- I. Webb made a motion to approve the expenditures. Dixon seconded and the motion passed unanimously.

Policy for private parties to pay part-time staff for ELC tours.

- I. Dixon made a motion to approve the agreement with the suggested amendments. Webb seconded and the motion passed unanimously.

Cabin donation request.

- I. Webb made a motion to approve the cabin donation request from the YMCA. Dixon seconded and the motion passed unanimously.

The next board meeting will be on April 20, 2026, at 6:00 p.m.

Public comments given.

Webb made a motion to adjourn the meeting. Dixon seconded the motion. The motion passed unanimously. The meeting adjourned at 6:17 p.m.

Chairman \_\_\_\_\_ Secretary \_\_\_\_\_

Date \_\_\_\_\_ Date \_\_\_\_\_



# Board Packet Agenda Item

## **V. Fish Habitat grant and Wildlife habitat stamp agreement approval**

We need to provide minutes that the Conservation Board has approved the agreement for the Wildlife Habitat Stamp Grant and also the Fish Habitat stamp. These are for the fish structure project and the forestry work we will be doing this year. Attached are both of the agreements for board review.

March 23, 2026

MAHASKA CCB  
CHRIS CLINGAN  
2342 HWY 92  
OSKALOOSA, IA 52577

Re: Wildlife Habitat Grant #: 26-09W, COUNTY FOREST MGMT & OAK REGENERATION PROJECT

CHRIS CLINGAN:

Congratulations! On January 27, 2026, the Natural Resource Commission approved the MAHASKA CCB application for Wildlife Habitat Stamp Funds. The cost-share portion of the grant is not to exceed \$11702.00. Included you will find a copy of the "cooperative agreement" setting out the terms and conditions of the grant. Please carefully review the documentation.

The Conservation Board, at an official meeting, must approve this agreement and the date of the meeting must be entered in the last paragraph of the agreement. If the agreement is approved, please have the appropriate official sign the agreement and email it, along with a copy of the meeting minutes, to my attention for signature by the Department Deputy Director. A copy will be returned to you. Be sure to review Sections 9 – 11 of the agreement for reimbursement and reporting requirements.

For acquisition projects, please email your updated appraisal(s), **prepared for the County, on the current landowner**, to my attention for DNR review and approval as soon as possible. The DNR must be listed as an intended user in order to be reviewed by our staff. And must be conducted to meet the DNR Appraisal Guidelines for the Wildlife Habitat Fund. Guidelines can be downloaded at the following site: <http://www.iowadnr.gov/InsideDNR/AboutDNR/RealtyServices.aspx>. The agreement and documents pertinent to State rules and regulations effectively become part of the agreement.

If you have any questions, please contact me at 515-720-2006.

Sincerely,



Kathleen Moench  
Budget & Finance Bureau

Enclosures

IOWA DEPARTMENT OF NATURAL RESOURCES  
6200 Park Ave Suite 200, Des Moines, Iowa 50321  
COOPERATIVE GRANT AGREEMENT - WILDLIFE HABITAT STAMP FUND

GRANTEE:	MAHASKA CCB	
PROJECT TITLE:	COUNTY FOREST MGMT & OAK REGENERATION PROJECT	
CONTACT PERSON:	CHRIS CLINGAN	641-670-0675
GRANT AWARD:	\$ 11702.00	
DNR CONTACT/PHONE #:	KATHLEEN MOENCH	515-720-2006

THIS AGREEMENT, entered into by the Department of Natural Resources, hereinafter referred to as the Department and the MAHASKA CCB hereinafter referred to as the Local Entity, WHEREAS, the Department has established a program (Administrative Rule 571, Chapter 23) known as the Wildlife Habitat Stamp Fund, hereinafter referred to as the Fund, to assist local entities in the acquisition and/or development of land for wildlife habitat purposes and, WHEREAS, the Local Entity has applied for assistance from the Fund for the following described project:

**THE COUNTY TO CONDUCT TIMBER STAND IMPROVEMENT THROUGH INVASIVE REMOVALS TO PROMOTE OAK REGENERATION AND ENHANCE HABITAT AT WHITE OAK, CEDAR BLUFFS, EVERTRU, EVELAND AND QUERCUS WILDERNESS, MAHASKA COUNTY, IOWA.**

NOW, THEREFORE, be it mutually agreed by the Parties hereto as follows:

The Department agrees to reimburse the Local Entity or seller directly as specified in the Habitat Stamp application, a sum no more than 75 percent of the acquisition and/or development costs upon written request for and proof of costs being liquidated by the Local Entity or by submitting proper documentation as stated in this agreement. In no case shall the costs to the Department exceed that of the grant award.

The Parties further agree hereto:

1. That the project described herein shall be completed by **12/31/2028**.
2. That the Local Entity shall be responsible for maintenance and all expenses related thereto after completion of the project.
3. During and after completion of the project that the property shall be used for wildlife habitat purposes and no incompatible uses or changes in the property will be allowed in perpetuity. The public shall have access to the property upon such conditions as the Local Entity and the Department shall mutually agree upon.
4. That the property and its use shall remain subject to the regulatory authority of the Department.
5. That the applicable provisions of 571 I.A.C. Chapter 23 and the grant application is hereby incorporated into this agreement.
6. That the property or any part thereof may not pass from the control of the Local Entity or be encumbered in any way without the written approval of the Department.
7. That the remedies for unlawful use or disposal of the property set forth in 571 I.A.C. Chapter 23 shall be applicable and additional to any other remedies available by law. For land acquisition projects, if the Local Entity breaches or terminates this Agreement the Local Entity understands it will be required to either: (1) return 75% of the current appraised value of the property (not the original 75% match provided to acquire it); (2) acquire a new property with commensurate habitat benefits equal to the property's current market value (not the property's value at the time of its original acquisition); or (3) to sell the property at its current market value and return 75% of the sale proceeds to the fund. For development projects, if the Local Entity breaches or terminates this Agreement the Local Entity understands it will be required to return all funding to the department for inclusion in the wildlife habitat stamp fund.

8. **Availability of Funds:** If funds anticipated for the continued fulfillment of this agreement are at any time not forthcoming or insufficient, either through the failure of the State of Iowa to appropriate funds, or discontinuance or material alteration of the program under which funds were provided, then the Department shall have the right to terminate the agreement without penalty.
9. Upon written approval of the appraisal(s), a maximum of 75 percent of the acquisition payment, up to the grant amount, may be made directly to the land seller, if requested in the application and approved by the commission; or to the Grantee, by submitting a letter of request and the following documents:
- title opinion showing title is clear and marketable
  - offer to buy

**Acquisition costs include the lesser of the purchase price paid for the project lands by the grantee and partners, or their fair market value established by a DNR approved appraisal.**

10. **Required Fiscal Year Financial Grant Reporting.** Fiscal Year reporting required by the State. Grantees are required to send an annual email to the DNR Contact by July 30, providing the total grant expenses for the fiscal year (July 1 – June 30), and cumulative from the start of the project. Copy and paste the following language in an email to the DNR Contact on the first page:

1. *FHSF Program; Grant #:* \_\_\_\_\_, *Project Title:* \_\_\_\_\_

2. *Total Grant Expenditures for the current Fiscal Year (July 1 – June 30):* \$ \_\_\_\_\_

3. *Cumulative Years Grant Expenditures through FY June 30:* \$ \_\_\_\_\_

*"I certify that the above grant expenditures are accurate and have been incurred as of June 30, 20\_\_ in accordance with the terms of the Grant Agreement."*

11. The following documents are required upon completion of the grant/project, or with final reimbursement requests:

**Acquisition Projects:**

- title opinion showing title is clear and marketable
- offer to buy
- copy of the recorded deed naming the grantee as owner
- copy of the recorded groundwater hazard statement(s)
- pictures/map of the completed acquisition
- copies of contract billings, invoices and all canceled checks for the development and/or total purchase/acquisition

**Development Projects:**

- brief description of completed work
- copies of invoices/contracts for development or work completed
- copies of canceled checks or County expense sheets showing payments
- photos of the completed project/development

THIS AGREEMENT entered into under the authority of action taken at an official meeting of the MAHASKA CCB of MAHASKA County, Iowa, on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, all as shown in the minutes thereof, and by approval of the Department of Natural Resources.

Date	Alex Moon, Deputy Director Iowa Department of Natural Resources
CLINGAN@MAHASKACOUNTYIA.GOV	Grantee Signature
#26-09W	Print Name
Grant Agreement	

Shaded area for DNR use only

Accounting Department Return Copy to: Kathleen Moench \_\_\_\_\_  
Doc #: \_\_\_\_\_ Date: \_\_\_\_\_

MAHASKA CCB  
2342 HWY 92  
OSKALOOSA, IA 52577  
State ID #: \_\_\_\_\_

1<sup>st</sup> Pymt Doc #: \_\_\_\_\_

Fund/Ag/Org/SubOrg/\$: **0598 542 C900 S1 4124 \$**

**DEPARTMENT OF NATURAL RESOURCES  
PROJECT BILLING – WILDLIFE HABITAT STAMP GRANT**

Project billings must be accompanied by all required documentation (invoices, canceled checks, deeds, etc.) covering expenditures included in the billing. If you have questions, please contact the Budget & Grants Bureau at 515-720-2006. Make additional copies as needed.

Grant Recipient: MAHASKA CCB Project #: 26-09W  
Project Title: COUNTY FOREST MGMT & OAK REGENERATION PROJEC T  
Final Billing: Y or N

Use the table below to list your budget items and the expenditures for each item. You should follow the budget items provided with your grant proposal as closely as possible.

Budget Item	Budget Amount	Expenditures This Billing	"To Date" Item Expenditures
<b>Totals</b>			
<b>Less Expenditures In Excess of Total Authorized Project Budget:</b>			
Total "To Date" Expenditures:			
CLAIM REQUEST ( ___% OF "TO DATE" EXPENDITURES):			
<b>LESS PREVIOUS PAYMENTS OF:</b>			
<b>TOTAL CLAIM TO BE PAID:</b>			

Land Acquisition - List each parcel separately by parcel #. Use purchase price or appraised value, whichever is the lesser.

I certify that this billing is correct and just based upon actual payment(s) of record by the grant recipient, and that the work and services are in accord with the approved grant.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name: \_\_\_\_\_ Phone: \_\_\_\_\_

If you are requesting direct payment to land owner for acquisition, please provide who the check should be written to and a W9 with the correct Federal ID# or Social Security #.

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Address: \_\_\_\_\_ City, State, Zip \_\_\_\_\_

March 13, 2026

MAHASKA CCB  
STEVE NUGTEREN  
2342 HWY 92  
OSKALOOSA, IA 52577

Re: Fish Habitat Agreement: #26-17F, WHITE OAK CONS AREA AND RUSSELL WILSON WILDLIFE AREA FISH HABITAT PROJECT

Dear STEVE NUGTEREN:

Congratulations! On **February 12, 2026**, the Natural Resource Commission approved the **MAHASKA CCB** application for Fish Habitat Stamp funds. The cost-share agreement is not to exceed **\$26927.00**. Attached is a copy of the “cooperative agreement”, setting out the terms and conditions of the grant. Please carefully review the grant agreement, including the **Fiscal Year Financial Grant Reporting Section** of your Grant Agreement.

The Conservation Board at an official meeting must approve this agreement and the date of the meeting must be entered in the last paragraph of the agreement. If the agreement is approved, please have the appropriate official sign the Agreement and email it, along with a copy of the meeting minutes, to my attention for signature by the Department Deputy Director. A fully executed copy will be returned to you.

The agreement and documents pertinent to State rules and regulations effectively become part of the agreement. Please review them start a file to keep your Agreement and expense documents in.

If you have any questions, please contact me at 515-720-2006,  
[Kathleen.moench@dnr.iowa.gov](mailto:Kathleen.moench@dnr.iowa.gov).

Sincerely,

  
Kathleen Moench  
Budget & Finance Bureau

Enclosure

IOWA DEPARTMENT OF NATURAL RESOURCES  
Wallace State Office Building, Des Moines, Iowa 50319-0034

COOPERATIVE GRANT AGREEMENT  
FISH HABITAT STAMP FUND

GRANTEE:	MAHASKA CCB	
PROJECT TITLE:	WHITE OAK CONS AREA AND RUSSELL WILSON WILDLIFE AREA FISH HABITAT PROJECT	
CONTACT PERSON	STEVE NUGTEREN	641-670-0688
GRANT AWARD:	\$26927.00	
DNR CONTACT/PHONE #:	Kathleen Moench	515-720-2006

THIS AGREEMENT, entered into by the Department of Natural Resources, hereinafter referred to as the Department and the **MAHASKA CCB** thereafter referred to as the County,

WHEREAS, the Department has established a program (Administrative Rule 571, Chapter 35) known as the Fish Habitat Program, hereinafter referred to as the Program, to assist the County in the acquisition and/or development of land for fish habitat purposes and,

WHEREAS, the County has applied for assistance from the Program for the following described project:

**ASSEMBLY AND PLACEMENT OF MOSSBACK ARTIFICIAL FISH HABITAT STRUCTURES AT WHITE OAK CONSERVATION AREA LAKE AND POND 1 AT RUSSELL WILDLIFE AREA TO IMPROVE FISH HABITAT, LOCATED IN MAHASKA COUNTY, IOWA.**

NOW, THEREFORE, be it mutually agreed by the Parties hereto as follows:

The Department agrees to reimburse the County or seller directly for costs specified in the Fish Habitat Grant application, upon written request for and proof of costs being expended by the County, including submitting documentation listed in items #10-12. In no case, shall the reimbursement exceed that Grant award.

The Parties further agree hereto:

1. That the project described herein shall be commenced on **2/12/2026**, and completed by **12/31/2027**.
2. That the County shall be responsible for maintenance and all expenses related thereto after completion of the project.
3. That any property acquired shall be used for fish habitat purposes and no incompatible uses or changes in the property will be allowed. The public shall have access to the property upon such conditions as the County and the Department shall mutually agree upon.
4. That the property and its use shall remain subject to the regulatory authority of the Department.

5. That the applicable provisions of 571 I.A.C. Chapter 35 and the grant application is hereby incorporated into this agreement.
6. That the property or any part thereof may not pass from the control of the County or be encumbered in any way without the written approval of the Department.
7. That the remedies for unlawful use or disposal of the property set forth in 571 I.A.C. Chapter 35 shall be applicable and additional to any other remedies available by law.
8. Availability of Funds: If funds anticipated for the continued fulfillment of this agreement are at any time not forthcoming or insufficient, either through the failure of the State of Iowa to appropriate funds, or discontinuance or material alteration of the program under which funds were provided, then the Department shall have the right to terminate the agreement without penalty.
9. An **eighty (80) percent advance reimbursement** of a development grant may be requested through a letter of request, to the DNR Contact on the first page of this Agreement.
10. Upon written approval of the appraisal(s), a maximum of ninety (90) percent of the acquisition costs, up to the grant amount, may be made directly to the land seller, if requested in the application and approved by the commission, by submitting a letter of request and the following documents:
  - title opinion showing title is clear and marketable;
  - offer to buy.

**Acquisition costs include the lesser of the purchase price paid for the project lands by the grantee, or their fair market value established by a DNR approved appraisal.**
11. **Required Fiscal Year Financial Grant Reporting.** Fiscal Year reporting required by the State. Grantees are required to send an annual email to the DNR Contact by July 30, providing the total grant expenses for the **fiscal year** (July 1 – June 30), and cumulative from the start of the project. Copy and paste the following language in an email to the DNR Contact on the first page:
  1. *FHSF Program; Grant #:* \_\_\_\_\_, *Project Title:* \_\_\_\_\_
  2. *Total Grant Expenditures for the current Fiscal Year (July 1 – June 30):* \$ \_\_\_\_\_
  3. *Cumulative Years Grant Expenditures through FY June 30:* \$ \_\_\_\_\_

*"I certify that the above grant expenditures are accurate and have been incurred as of June 30, 20\_\_ , in accordance with the terms of the Grant Agreement."*
12. The following documents are required upon **completion of an acquisition**:
  - title opinion showing title is clear and marketable;
  - offer to buy;
  - copy of the recorded deed naming the grantee as owner, and canceled check(s) from landowner;
  - copy of the recorded groundwater hazard statement(s);
  - copies of invoices and canceled checks from costshare or eligible incidental costs.

13. **Final reimbursement of a development** award will be made when the project is completed and the grantee submits a signed letter, requesting reimbursement and an inspection, along with the following required documents:
- copies of invoices, contracts and canceled checks for 100 percent of the grant award;
  - contracted development work requires; a copy of the signed contract and payments;
  - pictures of the completed project.

THIS AGREEMENT entered into under the authority of action taken at an official meeting of the MAHASKA CCB of MAHASKA County, Iowa, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, all as shown in the minutes thereof, and by approval of the Department of Natural Resources.

_____	_____
Date	Alex Moon, Deputy Director Iowa Department of Natural Resources
_____	_____
NUGTEREN@MAHASKACOUNTYIA.GOV	Grantee Signature
_____	_____
Email	Print Name
_____	_____
#26-17F	
_____	
Grant Agreement	





# Board Packet Agenda Item

## **VI. Scanlon Bait and Tackle Request**

Paul Scanlon has made a request for the board to consider allowing him to advertise the bait shop at our parks with fisheries. He stated that he would pay for the signage. Per our policy any solicitation has to be approved by the board. Historically, Scanlon bait and tackle has supported many conservation efforts in the county. He provides free worms and minnows to feed the fish at the ELC. Their private non-profit the Southern Iowa Anglers Club has giving \$1000.00 to the fish structure project in the county. Paul has also offered to do some of the work at Glendale in the off season to help develop the park into more of a water trail campground. Paul will not be able to be at the meeting due to a recent death in the family.



# Board Packet Agenda Item

## VII. Cabin Donation Requests

We have two Cabin Donation Requests. The first one is from the Chamber for the Annual Golf Tournament and the second Iowa State Fair Blue Ribbon Foundation. This would be 4 cabin donations for the year. My suggestion to the Board is that we keep the donations local.



March 19, 2026

Mahaska County Conservation Board

2342 Highway 92

Oskaloosa, IA 52577

Dear Conservation Board Chair,

The Mahaska Chamber and Development Group would like to request a cabin donation for our upcoming Annual Golf Tournament being held on May 15, 2026 at Oskaloosa Public Golf.

See the attached Cabin Donation Request form for more detailed information regarding our request.

If you have any questions about this request, please contact Vicki Van Donselaar at 641-672-2591.

Thank you for your consideration!

Kind regards,

*Vicki Van Donselaar*

Vicki Van Donselaar



## Mahaska County Conservation Board

2342 – Hwy 92, Oskaloosa, Iowa 52577

Ph.: 641-673-9327

[www.mahaskaconservation.com](http://www.mahaskaconservation.com) [mccb@mahaskacountyia.gov](mailto:mccb@mahaskacountyia.gov)

### CABIN DONATION REQUEST

It is the policy of the Mahaska County Conservation Board that any not-for-profit group requesting a cabin stay donation follow the outlined steps:

- A formal request shall be prepared by the group and submitted to the Conservation Board Chair.
- The request shall include a brief description of the organization requesting the stay.
- The request shall include a description of how the cabin will be used.
- A description of how the funds will be used should be included.

The request will be submitted to the entire board for their review at the next regularly scheduled conservation board meeting. All requests should be submitted by the third monday of the month before the board meeting. Groups are encouraged to attend the meeting to be able to discuss the cabin donation request.

**Brief description of the organization:** *Mahaska Chamber + Development Group is a volunteer organization of business + professional men + women who join together for the purpose of promoting our community, + putting Oskaloosa + Mahaska County first!*

**Brief description of how the cabin will be used:**

*Cabin donation request will be used as a prize for one lucky winner at our annual golf tournament being held on May 15, 2026.*

**Brief description of how the funds generated will be used:**

*Funds generated from our annual golf tournament goes towards scholarships awarded to seniors graduating from Mahaska County High Schools.*



## Mahaska County Conservation Board

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2342 – Hwy 92, Oskaloosa, Iowa 52577

Ph.: 641-673-9327

[www.mahaskaconservation.com](http://www.mahaskaconservation.com) [mccb@mahaskacountyia.gov](mailto:mccb@mahaskacountyia.gov)

### CABIN DONATION REQUEST

It is the policy of the Mahaska County Conservation Board that any not-for-profit group requesting a cabin stay donation follow the outlined steps:

- A formal request shall be prepared by the group and submitted to the Conservation Board Chair.
- The request shall include a brief description of the organization requesting the stay.
- The request shall include a description of how the cabin will be used.
- A description of how the funds will be used should be included.

The request will be submitted to the entire board for their review at the next regularly scheduled conservation board meeting. All requests should be submitted by the third monday of the month before the board meeting. Groups are encouraged to attend the meeting to be able to discuss the cabin donation request.

**Brief description of the organization:**

**Brief description of how the cabin will be used:**

**Brief description of how the funds generated will be used:**

Tammy Wright  
641-891-7192

Email:  
Cyclone16.tw@gmail.com

1) Iowa State Fair Blue Ribbon Foundation is celebrating agriculture, innovation, creativity, and community. Set for Saturday July 11, 2026, the Corn dog Kickoff will take place at the Varied Industry building at Fairgrounds in Des Moines. They are celebrating red, white, & blue celebration. The theme for 2026 Corn dog Kickoff is American Classic. For 30 years the blue ribbon Foundation a non profit organization has raised money to renovate and make improvements to the historic Iowa State Fairgrounds. With your help the Corn dog Kickoff will remain a red, white, and blue celebration that supports the Iowa State Fair today and generations to come.

2) The cabins will be used for a family or individual that bids the highest bid, will spend family time together. There are 2000 plus people at kickoff could bring more business to your campground

3. The funds generated will be used to renovate and make improvement to the historic Iowa state Fairgrounds to keep the tradition going for future fair goers.



IOWA STATE FAIR  
BLUE RIBBON  
FOUNDATION

# Corn Dog Kickoff Benefit Auction

## Item Donation Form

Contact Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name to be used in promotions: \_\_\_\_\_

Fair market value(s): \_\_\_\_\_ Date of Contribution: \_\_\_\_\_

*(If multiple items are given, please indicate value by each item listed below, in-addition to a total value.)*

Donated item(s) or service(s): *(Describe the donation.)*

Features/restrictions/expiration:

**Delivery Information:** *(Donated items are needed before the June 15):*

Item accompanies donation form

Volunteer will pick up

Donor will deliver to Foundation

Foundation creates certificate for donor

Other arrangements need to be made

Soliciting Volunteer: Tammy Wright

*Retain a copy for your records. Return the completed form to the soliciting volunteer or to the Foundation office at the address listed below or scan and email to Robin@BlueRibbonFoundation.org.*

**Iowa State Fair Blue Ribbon Foundation**  
PO Box 57130, Des Moines, IA 50317  
515-262-3111 Ext. 371  
Tax ID#42-1376689

[www.BlueRibbonFoundation.org](http://www.BlueRibbonFoundation.org) · [Info@BlueRibbonFoundation.org](mailto:Info@BlueRibbonFoundation.org)

Value of goods or services given to donor in connection with this contribution: \$ \_\_\_\_\_

*(Complimentary tickets reduce the tax deductible value of the donation by \$60 per ticket.)*



# Board Packet Agenda Item

## **VIII. Bond Payment**

We have another Bond Payment due and I need board approval and the claim signed by the Board Chair Linda Fox. Attached is the Claim to be processed.





# Board Packet Agenda Item

## **IX. Stem Externship**

I need board approval to move forward with the Stem Externship. This year we can have 2 Externs, Steph Visser who has been with us since 2023 would be serving as a mentor for our 2<sup>nd</sup> Extern Morgan Ernst who is a teacher from Pella. Together they will be working for us for 6 weeks (480 Hours) starting in June. The cost to the Board would be \$2000.00 which we have traditionally funding with Reap. That would cost us \$4.16 cents per hour of service. I am requesting Board approval to move forward.



# Board Packet Agenda Item

## **X. Kiosks for Russell Wildlife Area**

Recently we have received approximately \$6300 in memorial funds for Russell Wildlife area from Max Jacobson memorial and the Marie De Beof Memorial. I would like to purchase 2 Kiosks that are made from recycled plastic. These would be attractive, maintenance free, and last forever as a memorial should. The price is \$3500 delivered for both of them. We need to replace the Kiosk at Russell by the shelter and we would like to put the other in the parking lot area of the De Beof prairie. Once we get the Wetlands completed we feel it would be necessary to have information about the project at that site. Attached is a photo of what the Kiosks would look like.



# X-Large Message Cel

★★★★★ 5 | 1 Review

As low as  
Quantity discounts available

SKU: MC-64 Treetop SKU: TMC-64 Kirby SKU

## Quantity Discounts

Quantity	2
Price	\$1,749.00

## Product Configuration



### Select Color



### Mount Type

Warranty Against Breakage  
Eco Friendly

