

The Mahaska County Conservation Board (MCCB) held a special meeting on Tuesday, June 11, 2024, at the Environmental Learning Center (ELC) at Caldwell Park. Chairman Steve Dixon called the meeting to order at 2:00 p.m. Also present at the meeting were Board Members Curt Jager (by phone), Linda Fox, Jennifer Peterson, and Chuck Webb. Members of the staff present were Director Chris Clingan and Administrative Assistant Dorothy Wedgewood.

Webb made a motion to approve the Agenda as presented. Peterson seconded the motion. The motion passed unanimously.

The Year End Spending was addressed.

I. Clingan discussed what has been the end of the fiscal year budget/spending.

A. Clingan presented an invoice from Browns Heating and Cooling.

i. Clingan advised that the furnace at the Russell Wildlife Area has not been working correctly for awhile now and it has become a fire hazard. The invoice is in the amount of \$5,000.00. Clingan asked the Board for approval to move forward with the purchase of a new furnace at the \$5,000.00 invoice amount.

ii. Fox asked if field staff regularly maintained the current system. Clingan stated yes.

iii. Jager made a motion to purchase the new furnace for the Russell Wildlife Area for the amount of \$5,000. Peterson seconded the motion. The motion was approved unanimously.

B. Clingan presented a month end spreadsheet for the fiscal year 2024.

i. Clingan went through the spreadsheet with the Board and indicated that the ending balance available is approximately \$2,160.00.

ii. Clingan advised the Board that he is in the process of procuring quotes for wayfinding signs for the MCCB areas through the Musco Sign Shop.

iii. Fox asked about Prison Industries.

iv. Dixon asked about installation of the signs.

v. Discussion ensued.

vi. Fox made a motion to purchase the signs not to exceed the \$2,160.00 amount. Peterson seconded the motion. The motion carried unanimously.

Webb made a motion to adjourn the meeting. Fox seconded the motion, and the motion passed unanimously. The meeting was adjourned 2:06 p.m.

Chairman \_\_\_\_\_ Secretary \_\_\_\_\_

Date \_\_\_\_\_ Date \_\_\_\_\_